

Project Particulars:

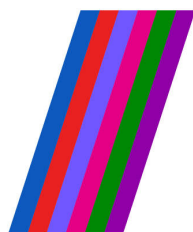
Project **County Cavan Rugby Football Club
Peaceplus Community Regeneration & Transformation**

Address **County Cavan Rugby Football Club, Swellan, Cavan.**

Client **County Cavan Rugby Football Club.**

Job Reference **No. 26-039**

Date as per etenders date stamp.



PEACEPLUS
Northern Ireland - Ireland

Co-funded by the



European Union



UK Government



Rialtas na hÉireann
Government of Ireland



Northern Ireland
Executive
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HEALTH AND SAFETY DOCUMENTS REQUIRED BEFORE WORKS BEGIN ON SITE

- Site Specific Risk Assessments
- Site Specific Health and Safety Plan
- Site Specific Method Statements on the following:
 - Site Interference from the public/residents
 - Traffic Management
- Copy of AF2 form sent to HSA

SAFETY FILE CONTENTS REQUIRED UPON HANDOVER

- Construction drawings, specifications and bills of quantities used and produced throughout the construction process
- The general design criteria/plans and specific design criteria/plans such as design loadings of roofs, floors, cranes, hoists, etc.
- Details of the equipment and maintenance facilities within the structure.
- Maintenance procedures and needs for the structure.
- Manuals and, where required, certificates produced by specialist contractors
- Details of the location and nature of utilities and services, including emergency and fire fighting systems
- Details of materials used
- Details of maintenance such as painting of exposed steelwork, access to and cleaning of gutters and other features
- Details of fragile materials and any incorporated facility to protect those working in proximity, such as anchor points
- Details of residual risks from the project.

An acceptable sample format is provided below.



Cavan Office:
Navan Office:
Telephone number:
e mail:
vat number:

1 Farnham St, Cavan, Co Cavan.
7 Clonard House, Market Square, Navan, Co Meath.
0469058173
info@gcal.ie
IE 3415637RH



Safety File Requirements.

PSDP to provide the required sections upon handover. One Soft Copy.

1.0	Section 1.0: General Information	
1.1	Project Directory	
1.2	General Description of Works	
1.3	General Design criteria- Specifications used.	
1.4	Full contact details of the contractors & sub-contractors used & the area of work carried out on the project.	
1.5	Final Bills of Quantities (summaries)	
2.0	Section 2.0: Drawings	
2.1	Schedule of Drawings/ As built drawings.	
2.2	A complete set of final construction drawings including Architectural, Mechanical, Electrical, IT, Fire Certificate drawings, landscaping etc. in .dwg and .pdf format.	
2.3	A complete set of final /as built drawings including exact location of installed utilities services, E.S.B, Telecom, gas, Sewer, water mains, fowl water drainage, SUDS features etc.	
2.4	Written confirmation that works completed as per final drawings & test certificates.	
2.5	Utilities/ Services reports & drawings/ layouts.	
3.0	Section 3.0 : Construction Materials	
3.1	List of principle suppliers, used for this project along with full contact details	
3.2	Manufacturer's product data sheets & manufacturers' recommendations for cleaning/repairing & maintenance. Originals of any product brochures required. Warranties.	
4.0	Section 4.0: Test & Commissioning Certificates	
4.1	Schedules & copies of all installation, commissioning & test certificates & reports required in the specification, including electrical, mechanical, emergency lighting, fire alarm, fire hose reel/extinguisher layout, security systems, IT & Telecommunication systems.	
4.2	Fire Safety Certificates & Compliance reports/flushing certificates & dosing certificates	
4.3	Practical Completion certificate.	
5.0	Section 5: Plant & Equipment Maintenance Information	





	Schedule of plant & equipment installed including catalogue numbers, the supplier's name/contact details including 24-hour emergency callout numbers etc. Equipment declaration of conformity.	
5.1	Guarantees, warranties & maintenance agreements offered by subcontractors & manufacturers for products, services equipment etc.	
5.2	Suggested maintenance & inspection procedures and frequency for all items on the project including mechanical, electrical including public lighting ,SUDS features and petrol interceptors	
6.0	Section 6.0 Health & Safety Document	
6.1	AF1, AF2 & Notification of Asbestos removal if applicable	
6.2	Preliminary Safety & Health Plan / Construction Stage Safety & Health Plan & Method	
6.3	Asbestos related documentation C1 form, Building Clearance certificates	
6.4	Environmental documentation- if applicable	
6.5	Emergency procedures, including telephone numbers for emergency services/ utilities	
6.6	Meeting minutes of the project	

AT PROJECT HANDOVER : Acceptance And Approval Of Provided Contents :

	Company Name	Name: Block Capitals	Signature	Date
Main Contractor				
PSDP				
Project Manager				

